

AGENDA
LIBERTY TOWNSHIP MEETING

7 November 2024
7:00 pm - Meeting

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Governing Body/Mayor
Great Meadows Regional Board of Education
Municipal Committees

Adoption of Agenda
Adoption of Minutes

Governing Body Meeting minutes of 3 October 2024

Unfinished Business

Recreation Assistant Job Description
Introduction ORD #005, Tree Removal-Replacement Ordinance
National Flood Insurance Program – Community Assistance Visit (CAV)
Updated Stormwater Management Ordinance
Introduction Ordinance, Zoning Fees
Cybersecurity Technology Policy & Cybersecurity Framework
Liberty Lake Dam Removal Project Draft
NJDEP Bureau of Safe Drinking Water Bureau Level 2 Assessment Penalty
Elizabethtown Gas Paving – Deerfield Road
Road Opening Permit/Application (Engineer/Zoning Officer)
Block 5.02, Lot 21.39, Wooded Valley Estates LLC
Liberty Township Centennial Logo

New Business

Comcast Public Hearing
Quote for Municipal Building Carpet Cleaning
Best Practices Inventory 2024
Reorganization Meeting Date 2025
Christmas Employee Schedule 2024
Shared Services Agreement with Warren County DPW Equipment/Personnel
Stormwater Infrastructure Mapping Assistance
Landlord/Rental Owners Mandate for Liability Insurance
Affordable Housing – Municipal Housing Liaison
Affordable Housing Obligations for 2025-2035
Lewis Lane Dead Tree

Resolutions

Appropriation Transfer
Mountain Lake Fire Company Raffle Application
Bills List

Public Comment
Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 7 November 2024. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:06 pm.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; Wayne Spangenberg; Peter Karcher; and, Dave Rogers

Also, Present: Richard Wenner, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTSNEW JERSEY STATE POLICE

A NJSP Trooper attended the meeting and advised that she was there for observation and that nothing is happening in Liberty Township.

RECREATION COMMISSION

Wayne Spangenberg reported that the Liberty Township Recreation Commission is interested in consolidating the Fall and Spring soccer programs with Independence Recreation Commission for 3rd to 8th co-ed teams. K through 2nd will remain at Liberty Township. 2024-2025 Basketball has over 80 registrations and will remain with Liberty Township. Mike Wilson, Recreation Vice-Chair inquired into the appointment of a Recreation Assistant. Mayor Inscho advised that he is still working on it.

COMMITTEEPERSON GROVER

Mr. Grover reported that the Great Meadows Regional Board of Education was advising that there will be no tax increase referendum for 2025. The Board of Education will be paying off a past expense and use that funding in the 2025 budget to upgrade the HVAC and security systems at an approximate cost of \$8.5 million. He advised that the Liberty School may be considered for use as a special needs school but grant money is needed and then at the conclusion of a 3-year grant, the 4th year would become a GMRBOE budget expense.

MAYOR INSCHO

Mr. Inscho stated that the NJSP Bomb Squad Commander will be renting office and two garage bay spaces at the Liberty Township Municipal Building at \$36,500 annually. He stated that the heating system would be installed and connected next week.

ADOPTION OF MINUTES

A motion by Dave Rogers to adopt the minutes of 3 October 2024 carried.

UNFINISHED BUSINESSRECREATION ASSISTANT JOB DESCRIPTION

Mayor Inscho stated this issue is in progress

ORDINANCE #2024.005 - A motion by Mayor Inscho to introduce Ordinance #2024.005 on First Reading carried. Public Hearing and consideration of adoption are scheduled for 5 December 2024.

ORDINANCE # 2024.005TREE REMOVAL-REPLACEMENT ORDINANCE

Trees play a critical, often overlooked, role in the water cycle and in the mitigation of stormwater runoff issues such as soil erosion, pollutant reduction, infiltration, quantity reduction, and thermal effects.

SECTION I. Purpose:

An ordinance to establish requirements for tree removal and replacement in Liberty Township to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" means the requirement is always mandatory and not merely directory.

"Applicant" means any "person", as defined below, who applies for approval to remove trees regulated under this ordinance.

"Critical Root Radius (CRR)" – means the zone around the base of a tree where the majority of the root system is found. This zone is calculated by multiplying the diameter at breast height (DBH) of the tree by 1.5 feet. For example: a tree with a 6" DBH would have a CRR = 6"x1.5' = 9'.

"Diameter at Breast Height (DBH)" means the diameter of the trunk of a mature tree generally measured at a point four and a half feet above ground level from the uphill side of the tree. For species of trees where the main trunk divides below the 4 ½ foot height, the DBH shall be measured at the highest point before any division.

"Hazard Tree" means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not

hazard trees. [Municipalities may choose to require a Licensed Tree Expert to make all Hazard tree determination]

1. Has an infectious disease or insect infestation.
2. Is dead or dying.
3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective.
4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or
5. Is determined to be a threat to public health, safety, and/or welfare by a certified arborist or Licensed Tree Expert (LTE).

“Person” means any individual, resident, corporation, utility, company, partnership, firm, or association.

“Planting strip” means the part of a street right-of-way between the public right-of-way and the portion of the street reserved for vehicular traffic or between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.

“Resident” means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.

“Street Tree” means a tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for vehicular traffic. This also includes trees planted in planting strips within the roadway right-of-way, i.e., islands, medians, pedestrian refuges.

“Tree” means a woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.

“Tree Caliper” means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.

“Tree removal” means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or maintenance of a tree, or the application of treatments intended to manage invasive species.

“Hazard Zone” means a zone of no greater than 150’ around the perimeter of an occupied building. This does not apply to sheds, barns, loafing sheds, or other ancillary structures.

“Fire Zone” means an area of land that provides a fire break to prevent fires from expanding beyond a given area.

“Utility Zone” means an area of land around public utilities that is required to remain clear for the maintenance and uninterrupted operation of that utility. This shall apply to electrical power lines rated at a voltage of 12,470 Volts or greater; this does not apply to general overhead street distribution power lines which are to be maintained by the utility company. This shall also apply to high pressure primary gas distribution mains only.

SECTION III. General

- A. Building owners are permitted to remove all trees within the “Hazard Zone” around the perimeter of a building.
- B. Trees are permitted to be removed to maintain all “Fire Zones”.
- C. Trees are permitted to be removed in all “Utility Zones”.
- D. Dead or dying trees:
 - a. Landowners shall remove dead or dying trees which present a danger to neighboring properties, neighboring buildings, or public roadways.

- b. It is the responsibility of the landowner to remove a tree that falls on neighboring property. It shall be the responsibility of the landowner to remove and dispose of the tree.
- c. Trees that are in the town right-of-way or fall from the town right-of-way shall be removed and disposed of by the town.
- E. Clear cutting of trees or a substantial number of trees from a landowner's property is not permitted without submitting a site plan identifying the trees to be cut to the land use board and zoning, for approval.
- F. A landowner is permitted to selectively cut trees from wooded areas on their property as part of an approved property maintenance, woodland management plan, and/or farmland management.
- G. A landowner is permitted to remove invasive species of trees from their property.
- H. Property enrolled in approved farmland management, forest management plan, or other approved State management plan shall be exempt from these requirements as long as the landowner is actively managing the property to their approved plan.
- I. The town is permitted to remove all trees from a roadway right-of-way, or which present a hazard to the public.
- J. Removal of tree(s) which present an erosion hazard are prohibited.
- K. A person is not permitted to remove a "street tree". A request to remove a "Street Tree" shall be submitted to the town for evaluation.

SECTION IV. Regulated Activities:

This section applies to new construction and shall be included as part of the site plan submission. This applies to a single residential site development, commercial/industrial construction, residential/commercial/industrial building addition(s), and/or commercial/industrial/residential sub-division construction.

A. Application Process:

- 1. A tree inventory, tree removal plan, and tree replacement plan shall be submitted as part of the site plan submission.
- 2. Any person planning to remove a street tree, as defined as Tree removal, with DBH of 2.5" or more or any non-street tree with DBH of 6" or more on their property shall submit a Tree Removal request to the zoning officer.

B. Tree Replacement Requirements

Any person, who removes one or more tree(s), as defined as Tree removal, with a DBH of 6" or more per acre, unless otherwise detailed under Section IV, shall be subject to the requirements of the Tree Replacement Requirements Table. The species type and diversity of replacement trees shall be in accordance with Appendix A.

Replacement tree(s) shall:

- 1. Be replaced in kind with a tree that has an equal or greater DBH than tree removed or meet the Tree Replacement Criteria in the table below;
- 2. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the municipality;
- 3. Be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and
- 4. Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.

TREE REPLACEMENT REQUIREMENTS TABLE:

Category	Tree Removed (DBH)	Tree Replacement Criteria (See Appendix A)	Application Fee <i>[Municipality may choose to include and</i>
----------	--------------------	--	---

			<i>determine appropriate fees.]</i>
1	DBH of 2.5" (for street trees) or 6" (for non-street trees) to 12.99"	Replant 1 tree with a minimum tree caliper of 1.5" for each tree removed	<i>TBD by town</i>
2	DBH of 13" to 22.99"	Replant 2 trees with minimum tree calipers of 1.5" for each tree removed	<i>TBD by town</i>
3	DBH of 23" to 32.99"	Replant 3 trees with minimum tree calipers of 1.5" for each tree removed	<i>TBD by town</i>
4	DBH of 33" or greater	Replant 4 trees with minimum tree calipers of 1.5" for each tree removed	<i>TBD by town</i>

C. Replacement Alternatives:

1. If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:
 - a. Plant replacement trees in a separate area(s) approved by the municipality
 - b. Pay a fee of (amount to be set by municipality) per tree removed. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees

SECTION IV. Exemptions:

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification shall be provided, in writing, to the municipality by all persons claiming an exemption.

- A. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
- B. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality.
- C. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- D. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan
- E. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife
- F. Hazard trees may be removed with no fee or replacement requirement

SECTION V. Enforcement

This Ordinance shall be enforced by the LandUse Board and the Zoning Officer during the course of ordinary enforcement duties

SECTION VI. Violations and Penalties

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine of \$1,5000 (Municipality may require the planting of additional trees in lieu of a fine)

SECTION VII. Severability

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION VIII. Effective Date

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law

APPENDIX A

Approved list of replacement tree species and planting standards for (insert municipality name). The municipality shall provide a list of approved trees that are acceptable to be planted as replacement trees, or at a minimum develop a list of trees that shall not be used as replacement trees. The list shall include approved planting times/seasons and proper planting standard procedures or a reference to available literature containing this information.

TREE SPECIES	PLANTING SEASON	PLANTING PROCEDURE (soil type, watering, pruning, staking, wrapping, exposure, depth, mulching, etc)
Maple		
Oak		
Birch		
Beach		

NATIONAL FLOOD INSURANCE PROGRAM – COMMUNITY ASSISTANCE VISIT (CAV)

Mayor Inscho advised that CP Engineers are working on this program

UPDATED STORMWATER MANAGEMENT ORDINANCE

Mayor Inscho reported that CP Engineers will get to this Ordinance

ORDINANCE #2024.006 - A motion by Dan Grover to introduce Ordinance #2024.006 on First Reading carried. Public Hearing and consideration of adoption are scheduled for 5 December 2024.

ORDINANCE #2024.006

AN ORDINANCE OF THE TOWNSHIP OF LIBERTY, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING THE CODE OF THE TOWNSHIP OF LIBERTY TO REVISE CERTAIN FEES FOR ZONING PERMITS

WHEREAS, Liberty Township has established a zoning permit fee schedule; and

WHEREAS, said schedule has not been revised in many years and does not accurately reflect the amount charged by other similarly situated municipalities nor does it adequately compensate for the time needed in review of certain permits; and

WHEREAS, the Township desires to amend the zoning permit fee schedule remedy this deficiency.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Committee of the Township of Liberty, County of Warren and State of New Jersey, as follows:

Section 1.

The Township's Zoning Permit Fee Schedule shall be, and hereby is, amended to reflect the following changes in the permit fee structure with all permit fees, if any, not hereby amended to remain unchanged:

TYPE	FEE
New residential construction	\$50.00
Residential-	
Renovations/additions & accessory structures/buildings	\$50.00
Residential or Commercial-	
Home occupation/New business/Change of use	\$50.00
Commercial-	
Renovations/additions & accessory structures/buildings	\$100.00
Residential-	
Work completed without prior zoning approval (additional)	\$50.00
Commercial-	
Work completed without prior zoning approval (additional)	\$100.00

Section 2.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

CYBERSECURITY TECHNOLOGY POLICY & CYBERSECURITY FRAMEWORK

A motion by Dan Grover to adopt the Cybersecurity Technology Policy and Cybersecurity Framework provided by Cyber JIF NJ Cyber Risk Management Fund carried.

LIBERTY LAKE DAM REMOVAL PROJECT DRAFT

Mayor Inscho stated that CP Engineers are looking into the Liberty Lake Dam Removal Project

NJDEP BUREAU OF SAFE DRINKING WATER BUREAU LEVEL 2 ASSESSMENT PENALTY

Mayor Inscho reported that he obtained a permit from Warren County Board of Health and he was working with NJDEP to install a new water system in the recreation building after 9 November.

ELIZABETHTOWN GAS PAVING – DEERFIELD ROAD

On 13 August 2024 Attorney Wenner had emailed a letter of demand to Elizabethtown Gas for compliance with all conditions set forth in the 10 July 2024 correspondence, including full width pavement of the entire length of Deerfield Road. No response has been received from Elizabethtown Gas to date. A motion by Mayor Inscho authorizing the Municipal Zoning Official to send a stop work order to Elizabethtown Gas carried.

ROAD OPENING PERMIT/APPLICATION (ENGINEER/ZONING OFFICER)

Attorney Wenner and Engineer, Dave Clark, will coordinate on the Road Opening Permit application update.

BLOCK 5.02, LOT 21.39, WOODED VALLEY ESTATES LLC

An inquiry of 24 September was received from Brendan McPeak and Jennifer MacLean regarding the tax lien on Block 5.01, Lot 21.39. As contiguous property owners McPeak/MacLean are interested in acquiring this parcel. Outstanding tax lien is approximately \$83,017.69. No action taken.

LIBERTY TOWNSHIP CENTENNIAL LOGO

Mayor Inscho stated that a Centennial Committee will be appointed in January.

NEW BUSINESS

COMCAST PUBLIC HEARING

7:33 pm the Comcast Public Hearing was opened.

A motion by Mayor Inscho that Liberty Township move forward with a Comcast renewal with the same terms and conditions of the current contract carried.

Public Comment:

John Zsilavetz suggested that Liberty Township ask for all programs that Comcast has to offer to the public

7:40 pm the Comcast Public Hearing was closed.

QUOTE FOR MUNICIPAL BUILDING CARPET CLEANING

A quote of \$1,013.40 was received from Service One, Blairstown, NJ, to clean all carpets within the municipal building. No action taken

BEST PRACTICE INVENTORY 2024

A motion by John Inscho to adopt the Best Practices 2024 documentation carried.

REORGANIZATION DATE 2025

Mayor Inscho stated that Reorganization 2025 would be held on Thursday, 2 January 2025 at 6pm

Mayor Inscho stated that the employee request for Christmas holiday scheduling will be carried to 5 December meeting.

A motion by Dan Grover authorizing the mayor to execute the Warren County Shared Services Agreement for Sharing Warren County Department of Public Works-Bridge and Road Divisions Equipment and Personnel Between Warren County municipalities and the County of Warren for the term of 1 January 2025 through 31 December 2028 carried.

Mayor Inscho reported that the mapping is moving forward

Following discussion, the Municipal Clerk was directed to forward a letter of opposition to the 23rd Legislative Representatives regarding the municipalities involvement in a matter that remains private between landlord and tenant for liability insurance coverage.

Mayor Incho stated that he will contact Eric Snyder for the position of Liberty Township Municipal Housing Liaison

DCA Affordable Housing Obligations for 2025-2035 (Fourth Round) Methodology and Background report Listed Liberty Township for the following;

The Municipal Clerk was directed to forward a letter of opposition to the 23rd Legislative Representatives regarding prospective COAH obligations of 35 units within Liberty Township when the majority of the municipality is restricted by NJ Highlands for development.

An email of 31 October 2024 was received from Patrick Morgan and Carla Mikulak requesting Liberty Township's attention to a tree along their property line and Lewis Lane. In discussion it was reported that the DPW Supervisor, Zoning Official and Mayor have visited the site in question and determined that the tree of concern is upon private property. In conclusion the Municipal Clerk, with Attorney review, was directed to compose a form letter for the DPW staff to distribute when reviewing concerning trees and their private/public responsibility.

A motion by Dan Grover to adopt the following Resolution carried.

WHEREAS, the Township of Liberty hereby rescind Resolution #2024.072 dated 3 October 2024 for the contract for an updated HVAC System within the Liberty Township Municipal building to Todd Burd Plumbing & Heating, for \$46,625.

THEREFORE, BE IT RESOLVED; the Township of Liberty hereby awards the contract for an updated HVAC System within the Liberty Township Municipal building to Todd Burd Plumbing & Heating for an adjusted cost of \$43,375.

BE IT FURTHER RESOLVED that Resolution 2024-72 is hereby rescinded

Vote: aye - Rogers
aye - Grover
aye - Spangenberg
aye - Karcher
aye - Inscho

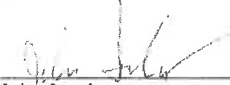
John Inscho,
Mayor

A motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2024.083
AWARD OF PAVING

BE IT RESOLVED that Riverview Paving is awarded the paving of Lake Just-It Road, Jenny Jump Avenue, and Quenby Mountain Road in 2024 and the paving of Danville Mountain Road and Tamarack Road in 2025 at the cost of \$738,162.10

Vote: aye - Grover
aye - Spangenberg
aye - Rogers
aye - Karcher
aye - Inscho



John Inscho,
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2024.084
APPROPRIATION TRANSFER

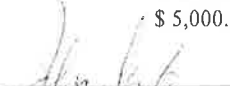
WHEREAS, there appears to be insufficient funds in one or more current budget appropriations to meet the demand thereon for the balance of the current year; and

WHEREAS there appears to be a surplus in one or more current budget appropriations over and above the demand deemed to be necessary for the balance of the current year.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Liberty, Warren County, New Jersey that in accordance with the provision of N.J.S.A. 40A:4-58, that the Chief Financial Officer be and is hereby authorized and directed to make the following transfer:

	<u>FROM</u>	<u>TO</u>
Group Insurance O/E	\$ 7,000.00	
Road Repairs & Maintenance O/E	\$ 5,000.00	
Engineering Services/Costs O/E		\$ 5,000.00
Land Use Board S/W		\$ 2,000.00
Road Repairs & Maintenance S/W		\$ 5,000.00

Vote: aye - Grover
aye - Rogers
aye - Karcher
aye - Spangenberg
aye - Inscho



John Inscho,
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.085
RAFFLE APPLICATION

WHEREAS, Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823, is the licensee on the application to conduct an Off-Premises Merchandise Draw Raffle on 9 February 2025 to be held at Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 to be held at 1:00 - 2:00 pm; and


WHEREAS, the appropriate application forms and fees have been submitted to the Municipal Clerk; and

WHEREAS, there appears to be no reason to deny the aforesaid applications.

BE IT RESOLVED By the Governing Body of the Township of Liberty, County of Warren, State of New Jersey

1. The off-premises raffle application is approved contingent to the Legalized Games of Chance Control Commission adoption of aforesaid application.

Vote: aye - Karcher
aye - Rogers
aye - Spangenberg
aye - Grover



John Inscho,
Mayor


abstain - Inscho

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2024.086
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$1,280,707.41

Vote: aye - Spangenberg
aye - Karcher
aye - Grover
aye - Rogers
aye - Inscho



John Inscho,
Mayor

PUBLIC COMMENT was opened at 8:00 pm

Marie Szlachetianshyn – Ms Szlachetianshyn requested the creation of a Liberty Township Senior Citizen group. Mayor advised her to return to the 5 December meeting with budget suggestions to revisit her proposal.

Judy McDonald – Ms McDonald questioned the Tree Removal-Replacement Ordinance. Dan Grover advised that it was a requirement of the Stormwater Management Compliance program.

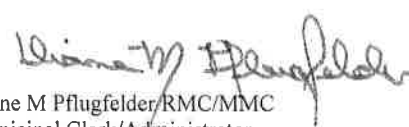
Public comment closed at 8:04 pm

EMPLOYEE POLICY & PROCEDURE MANUAL

Mayor Inscho advised that he and Dan Grover are working with labor counsel on the employee policy & procedure manual

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.
Meeting adjourned at 7:05 p.m.


Diane M Pflugfelder/RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 5 December 2024